2002 JBSIS Compliance Evaluation Procedures

For 2002 CMS Certification Applicants

Administrative Office of the Courts
October 28, 2002
Version 6.0

Table of Contents

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1.0 <u>INTRODUCTION</u>

1.1 Purpose

This document outlines the procedures for JBSIS compliance evaluation for 2002 CMS certification applicants.

The procedures address evaluation of transmission and data validity. Both components must be tested to ensure that certified case management systems meet the JBSIS reporting requirements and to ensure the integrity of the data displayed on the JBSIS Web site.

Test scripts will be used to evaluate whether applications can transmit a file containing summary statistics with expected results. Successful completion of the JBSIS compliance evaluation procedures will result in an application "passing" the JBSIS requirement for 2002 CMS certification. JBSIS compliance means that the applicant has shown that the evaluated CMS conforms to the fundamental reporting requirements and that additional work needed at the court level would be limited to local implementation issues.

1.2 Court Based Evaluations

Procedures for approving JBSIS reporting at the court level will be published by Summer 2002. In the interim, courts that are ready to begin JBSIS reporting should contact JBSIS project staff listed in section 1.5. Courts currently submitting JBSIS reports are not impacted by the procedures outlined in this document and should continue reporting as usual.

JBSIS compliance is not further evaluated in the context of CMS certification at the local court level. Rather, application providers will work with their user base to establish specific timelines and milestones to accomplish the transition to certified versions of systems. Please see 2002 CMS Certification Policy for more information.

1.3 Effective Date

The procedures and test scripts outlined in this document are effective as of April 1, 2002 for both application periods of 2002 CMS Certification.

1.4 JBSIS Implementation Manual/JBSIS Web site

The JBSIS Web site (www2.courtinfo.ca.gov/jbsis) should be accessed for all documents related to JBSIS reporting. The primary reference is the JBSIS Implementation Manual, version 2.1. In addition, the JBSIS Web site provides other information to facilitate reporting. Specific areas of the manual and the Web site that should be reviewed are noted by topic in the table below.

Topic	JBSIS Manual	JBSIS Web Site: www2.courtinfo.ca.gov/jbsis under Tech References
Report content	- Individual JBSIS Reports sections, Data Matrix and Data Record Layout - Chapter 7 - Appendix E	- Summary of validation tests - Version 2: aggregate validation tests - Sequence number mapping
File format	Chapter 5	- Document type definitions (XML files) - XML tag labels
File layout	- Chapter 6 - Individual JBSIS Reports sections Data Record Layout	Sequence number mapping
File name	Chapter 8	Alternative file name structure
File transmission	Chapter 8	Summary of validation tests

The JBSIS Implementation Manual, version 2.2 is under development and will become effective immediately upon publication later this year. The purpose of this version is to update the JBSIS evaluation compliance procedures, provide additional information for facilitating implementation, and to clarify some data element definitions. No changes will be made that constitute a change to the requirements. Application providers will be notified as soon as the 2.2 manual is published.

1.5 Contact Information

The primary contact for JBSIS compliance evaluation is:

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In addition, questions may be directed to the following project staff:

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2.0   EVALUATION PREPARATION

2.1   Process

Upon receipt of an application, JBSIS staff will contact each applicant immediately to provide specific information needed to begin preparing test files, (e.g., test court ID number, email/FTP addresses), walk through the process, and respond to any questions. One point of contact will be appointed to work with each applicant, although applicants are welcome to contact other project staff if necessary.

The case types evaluated must correspond to the modules as defined by the 2002 CMS Certification Policy, unless JBSIS staff are otherwise notified.

Applicants will be provided the opportunity to go through the entire process described in sections 2.3-2.5 in advance of the evaluation to determine whether there are issues that need to be resolved. During this process, applicants will be given specific information about any problems and provided with assistance in resolving the problems.

2.2   Test Script Overview

JBSIS compliance is evaluated using test scripts for each JBSIS report to examine file transmission and data validity. Applicants are required to enter information from the test script into the CMS related to case initiation, event dates and codes, and case disposition. Certain data elements must be computed by the CMS, such as pending, case age, and totals. These data elements are clearly designated on the test script and described in more detail below.

Tests scripts have been developed for each JBSIS report type (except Felony 7a and 7b) and are located in Appendix A.

Applicants should review the following information related to the test scripts.

- The test file must include only data on the cases enumerated in the test script.
- The applicant must initiate cases and record events according to the dates specified on the test script.
- The dates do not represent a realistic timeline for case procedures. The timeline has been shortened to test more events in the given report month.
- The test scripts do not capture all data elements on the reports. Rather, a sampling of the more common case types and data items is used.
- Some events during which multiple proceedings may take place have been simplified for purposes of testing.
- The test scripts columns are defined as follows:

Date:	Date the event occurs
Event description:	Description of the events that occur on the given date
Column:	The case type column number from the data matrix
Event row.	The data item row number from the report matrix for the event being entered into the system.
System generated row:	The row number(s) for required data items that are computed by the CMS or by JBSIS. Included are: number of pending cases, totals, and case age. Please see section 2.3-2.5 for more information about these rows.

2.3 Preparing Reports

Applicants are given the opportunity to conduct the following procedures in advance of the evaluation to identify and resolve any errors.

1. Enter into the test case management system the case types, event dates, and event codes according to the test script. Refer to the resources listed on each test script for specific information on each report.

2. Generate a summary report reflecting case events for the test month of March 2002. In addition to summarizing the event data, the report entails the following computations:

   a) Compute the number of pending cases at the beginning and end of the report period according to the event dates and the data element definitions (JBSIS Manual, Appendix E).

   b) Compute the age of pending and disposed cases according to the event dates and the data element definitions in (JBSIS Manual, Appendix E).

   c) Compute totals specified on the Record Layout. Totals are illustrated on the data matrix in the JBSIS Manual and further defined in the Version 2: Aggregate

Validation Tests (www2.courtinfo.ca.gov/jbsis under Tech References). **Alternatively, report "0" and JBSIS will compute the totals.**

3. Data are reported according to the Record Layout in the JBSIS Manual. Refer to the Sequence Number Mapping (www2/courtinfo.ca.gov/jbsis under Tech References) for a table that maps row numbers on the Data Matrix to sequence numbers of the Record Layout.

   a) Case types (columns) and rows that appear on the Data Matrix, but not on the Record Layout are not reportable. They are illustrated to show data submitted on the manual Judicial Council Statistical Reporting Forms or row headings.

   b) Case types and data items that are not referenced in the test script must be reported as "0". Refer to the JBSIS Manual, Chapter 7 for more information.

   c) Procedures outlined in the JBSIS Manual, Chapter 7 for reporting missing value codes are not relevant to this evaluation.

4. Format the file in one of the file formats specified in the JBSIS Manual (Chapter 5). File layout must conform to specifications detailed in Chapter 6. JBSIS staff will provide the test court identification number.

2.4   File Transmission
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1. Name the file according to the specifications in the JBSIS Manual, Chapter 8. The test court identification number will be used for file naming. Also see Alternative File Names (www2.courtinfo.ca.gov/jbsis under Tech References) for more information.

2. Email or FTP the file to the designated email or ftp address (as provided by JBSIS staff).

When the file is received the following procedures will take place:

1. The system will perform validation tests, which ensure that the extract file is formatted correctly. Please see Summary of Validation Tests at www2.courtinfo.ca.gov/jbsis under Tech References for a detailed listing of the validation tests.

2. If the file is transmitted with no errors, the applicant will pass the file transmission portion of the evaluation. The file will then be checked for expected results as described in section 2.5.

3. If the validation tests encounter an error, the applicant will be informed of the type of error and where in the file the error occurred. The tests do not continue even though the file may contain more errors.

a) The applicant may correct the error and to resubmit the file. The validation tests are conducted again.

b) This iterative process will continue until the applicant's file passes all of the validation tests. After all errors are resolved, the file will be examined for expected results as defined below.

2.5   Data Validity

1. Data validity will be reviewed manually. The data record will be examined to determine if the report contains the correct number of events and if computed data are accurate.

2. If the data record conforms to expected results, the applicant will pass the data validity portion of compliance testing.

3. If the report does not reflect the expected results, JBSIS staff will work with the applicant to correct the results.

   a) Some data standard definitions allow for interpretation, which can result in differences in reporting among courts. To allow for the possibility that the applicant's previous work with JBSIS may have resulted in data that does not conform to expected results, JBSIS staff will work with applicants to answer any questions and resolve discrepancies. During this first JBSIS evaluation process, flexibility on some data elements will be allowed.

   b) The applicant will be given the opportunity to resubmit the file after addressing the errors. After resolving all errors, the application should be positioned to pass the data validity portion of the evaluation.

3.0   <u>EVALUATION</u>

The JBSIS compliance evaluation will be conducted remotely. The evaluation will consist of the procedures outlined in section 2.0, Evaluation Preparation. By thoroughly preparing in advance and resolving any problems, the evaluation should consist of merely walking through the procedural steps. If no errors are encountered, the application will be approved as "JBSIS compliant." Please see the 2002 Certification Policy for more information about steps taken if the application does not pass the evaluation.

Appendix A

JBSIS Test Scripts

For Criminal Module

Felony

Misdemeanor/Infraction

Juvenile Delinquency

Report 7c – Felony

References: Data matrix and record layout from the Felony report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

Date =	Date the event(s) occurs.	
Event Description =	Description of the events that occur on the given date.	
Column =	The case type column number from the report data matrix.	
Event Row =	The data item row number from the report data matrix for the event being entered into the system.	
System Generated Rows=	The row number(s) for required data items that are computed by the CMS or by JBSIS. Included are: number of pending cases, totals, and case age. Please see section 2.3-2.5 for more information about these rows.	

Case 1 - Defendant is found not guilty of a felony but guilty of a misdemeanor charge.

Date	Event Description	Column	Event Row	System Generated Row
02/25/02	Complaint filed charging (1) HS 11377(A) [Felony] and (2) PC 171 F.2 [Misdemeanor].	80		
	No further activity during previous reporting period	80		100
03/01/02	Defendant arraigned. Pleads not guilty. Preliminary hearing date set 03/05/02. Released on OR	80	5400	5300
03/05/02	Defendant fails to appear. Bench warrant ordered, stayed until 3/12/02. Preliminary hearing continued to 03/12/02 at request of defendant's counsel	80	7700	7595
03/12/02	Defendant fails to appear. Bench warrant issued.	80	1000	
03/18/02	Defendant in custody. Warrant recalled. Bail hearing held. Bail set. Preliminary hearing set 3/19/02.	80	900 6150	5300
03/19/02	Preliminary hearing. Defendant held to answer. Arraignment date set 3/20/02	80	6300	5300
03/20/02	Information filed. Defendant arraigned on the Information. Trial date set for 03/28/02.	80	5400 7850	5300
03/28/02	Jury trial held. Jury verdict: Not guilty HS 11377(A), Guilty PC 171 F.2. Sentencing on 03/29/02			
03/29/02	Sentencing hearing - Defendant sentenced to 1 yr. probation.	80	9400	5300
		110	2900 6200	1100 1300 2500 5300
	Age of disposed case	110		3300 4000

Case 2 - Three strike case

Date	Event Description	Column	Event Row	System Generated Row
02/01/02	Complaint filed charging (1) PC 219 and (2) PC 187(A) Second degree. Defendant arraigned. Bail set. Pleads not guilty. Preliminary hearing set for 03/08/02.	40		
	No further activity during previous reporting period	40		100
03/08/02	Preliminary hearing held. Defendant held to answer. Arraignment set 3/11/02.	40	6300	5300
03/11/02	Information filed. DA charges this as a three-strike case. Defendant arraigned. Settlement conference: 03/12/02. Trial date 4/05/02		5400 7850	5300
03/12/02	Settlement conference held	40	7570	
03/18/02	DA dismisses case as defendant is deceased. Case dismissed.	40	1900 9300	1100 1300 1400 1775
	Age of disposed case	40		3400 4000

Case 3 - PC 1203.03 referral

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Grand Jury indictment filed charging PC 664 /261. Defendant in custody and arraigned. Not guilty plea entered. Next court events: Bail hearing 03/04/02 and settlement conference 03/07/02.	20	400 5400	200 5300
03/04/02	Bail hearing held. Bail denied.	20	6150	5300
03/07/02	Settlement conference held. Defendant withdraws not guilty plea and enters plea of nolo. Court orders 90-day evaluation per PC 1203.03.	20	1000 7570 7580	
03/29/02	Defendant returns from CDC. Sentencing hearing held. Defendant sentenced on plea of nolo to CDC for 4 yrs.	20	900 1950 6200	1100 1300 1400 5300
	Age of disposed case	20		4000

Case 4 - Robbery Case

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Complaint filed charging (1) PC 215(A). Spanish interpreter present. Defendant arraigned and enters plea of guilty. Sentencing hearing: 03/08/02	50	300 5400	200 5300
03/08/02	Sentencing hearing held. Interpreter present. Defendant sentenced to 3 yrs. probation.	50	1355 6200 9700	1100 1300 1310 5300
	Age of disposed case	50		3155
03/21/02	Defendant present in custody. Bail hearing held. Bail set. Interpreter present. Probation hearing: 3/25/02	50	7500	7100
03/25/02	Probation supervision hearing held. Defendant found in violation of probation. Resentencing hearing set: 03/28/02	50	7200	7100
03/28/02	Resentencing/modification hearing. Interpreter present. Defendant sentenced 5 yrs. prison.	50	7300	7100

Case 5 - Habeas Corpus

Date	Event Description	Column	Event Row	System Generated Row
03/13/02	Petition for Writ of Habeas Corpus filed. Next court event: Hearing 03/18/02.	120	700	200
03/18/02	Hearing held. Application for Writ denied. Defendant remains in custody.	120	3100	1100 1300

Case 6 – Existing Case Entered into CMS.

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	A complaint that was filed on 01/07/02 charging PC 288 A(B)(2) with domestic violence as defined under PC 13700. Case was not in the system previously and is now entered as an existing case entered into CMS. Defendant was arraigned on 01/09/02 and pled not guilty. Bail hearing held and released on OR. Preliminary hearing held on 01/16/02, an information was filed and an arraignment held on 1/23/02.	60	950	
03/04/02	Pretrial conference is held. ASL interpreter present. Next court event: Court trial 04/02/02.	60	7560	
	No further activity during reporting period	60	8000 8800	1200
	Age of pending case.	60		4900

Case 7 - Juvenile Defendant

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Juvenile offender found unfit for juvenile court. Complaint filed in adult court alleging (1) PC 12280 (B) and (2) PC 464. Defendant arraigned, Pleads not guilty. Preliminary hearing waived.	70	300 5400	200 5300
03/04/02	Information filed and defendant arraigned on the Information. Plea of not guilty entered. Next court event: PC 995 motion to dismiss 03/05/02.	70	5400 7850	5300
03/05/02	Motion heard and granted. Count 2 (PC 464) of the complaint is dismissed. Next court event: Marsden Motion 03/08/02.	70	5500	5300
03/08/02	Marsden Motion heard and granted. New counsel appointed. Next court event: Trial date 03/25/02.	90	5600	5300
03/25/02	Court trial held. Defendant guilty of PC 12280 (B). Next court event: Sentencing hearing 03/27/02	90		
03/27/02	Sentencing hearing held. Court remands defendant to CYA for evaluation on a W&I 707.2 referral. Notice will be given of next hearing	90	1000 7590 6200	5300
	No further activity during reporting period	90	8400	

Report 11a – Misdemeanor/Infraction Report

References: Data matrix and record layout from the Mental Health report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

Date =	Date the event(s) occurs.
Event Description =	Description of the events that occur on the given date.
Column =	The case type column number from the report data matrix.
Event Row =	The data item row number from the report data matrix for the event being entered into the system.
System Generated Rows=	The row number(s) for required data items that are computed by the CMS or by JBSIS. Included are: number of pending cases, totals, and case age. Please see section 2.3-2.5 for more information about these rows.

Case 1 – Misdemeanor

Date	Event Description	Column	Event Row	System Generated Row
02/02/02	Complaint filed charging (1) HS 11550 (A) and (2) PC 241 (B). Vietnamese interpreter present. Defendant arraigned, enters plea of not guilty. Next court event: Settlement conference 03/05/02, Trial date 03/11/02.			
	No further activity during previous report period	230		100
03/01/02	1538.5 motion filed. Hearing set for 03/04/02.			
03/04/02	1538.5 motion heard and denied. Interpreter present.	230	5150	4700
03/05/02	Settlement conference held. Interpreter present. Defendant changes plea and enters plea of guilty to PC 241(B). HS11550(A) to be dismissed at sentencing. Sentencing hearing set for 3/7/02.	230	6770	
03/07/02	Sentencing hearing. Interpreter present. HS 11550(A) dismissed. Sentenced to 1 yr probation with 20 hrs. volunteer work by 03/11/02.	230	5400 8700	4700
		210	2000	700 900 1500
	Age of disposed case	210		3900
03/14/02	Affidavit filed by Volunteer Bureau advising defendant failed to complete work hours and requesting issuance of warrant. Warrant issued.	210		
03/18/02	Violation of probation hearing. Defendant present in custody. Warrant recalled. On the court's motion, violation of probation hearing continued to 3/21/02 as interpreter not present. Bail set.	210	6800	6790
03/21/02	Violation of probation hearing held. Interpreter present. Probation revoked. Sentenced 180 da. jail	210	6200	6100

Case 2 - Misdemeanor

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Complaint filed charging PC 504 A. Defendant arraigned, enters plea of not guilty. Next court event: Pretrial conference 03/04/02, trial 03/07/02.	220	200 4800	4700
03/04/02	Pretrial conference held. Trial date confirmed.	220	6760	
03/07/02	Defendant not present. Bench warrant issued.	220	600	
03/14/02	Hearing on Bench Warrant - Defendant present. Warrant recalled. Bail denied. Trial set for 03/18/02	220	400 5500	4700
03/18/02	Court trial held. Defendant found guilty. Time waived for sentencing. Sentenced to six months jail.	220	2900	700 900 2500
	Age of disposed case	220		3800

Case 3 - Misdemeanor

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Complaint filed charging HS 11377(B). Defendant arraigned. DA states this case may be eligible for drug court. Next event: Diversion hearing on eligibility for drug court 03/04/02 and entry of plea.	230	200 4800	4700
03/04/02	Diversion hearing held. Defendant enters guilty plea and waives right to trial. Deferred entry of judgment granted. Next court event: Drug court status hearing 03/08/02	230	600 5100	4700
03/08/02	Drug court status hearing held. Next court event: drug court status hearing 03/14/02.	230	5200	4700
03/14/02	Drug court status hearing held. Defendant not performing satisfactorily. DA moves for entry of judgment.	230	400 5200	4700
03/15/02	Sentencing hearing - Defendant sentenced 90 days jail.	230	2000 5400	700 900 1500 4700
	Age of disposed case	230		3800

Case 4 - Misdemeanor

Date	Event Description	Column	Event Row	System Generated Row
02/18/02	Complaint filed charging VC 23152 (B). Defendant arraigned. Plea of not guilty entered. Next court events: Settlement conference 03/01/02, jury trial 03/08/02.			
	No further activity during previous report period.	260		100
03/01/02	Settlement conference held. Trial date confirmed.	260	6770	
03/08/02	Trial department unavailable. Case trails to 03/11/02.			
03/11/02	Trial department available but defendant's counsel is ill and requests continuance to 03/15/02. Granted.	260	6900	6790
03/15/02	Jury trial held. Hung jury. Mistrial declared. Next court event: Retrial 03/22/02.	260	5700	
03/22/02	Retrial held. Jury acquits defendant. Case dismissed.	260	3200 5900	700 900 3000
	Age of disposed case	260		3900

Case 5 - Misdemeanor

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Complaint filed charging PC 647 (B). Defendant submits evidence that she was a minor at the time the offense was committed. Certified to juvenile court.	240	200 1050 8500	700 900 950
	Age of disposed case	240		3800

Case 6 - Misdemeanor

Date	Event Description	Column	Event Row	System Generated Row
02/18/02	Complaint filed charging VC 23152 (B). Defendant present without counsel and requests continuance to obtain an attorney. Next court event: Appearance of counsel and arraignment 03/01/02.			
	No further activity during previous reporting period.	260		100
03/01/02	Arraignment - Defendant present with counsel. Charges amended to VC 23153 (B) felony bodily injury. Case transferred to felony court. Next event: Appearance in felony court.	260	1560 4800	700 900 1500 4700
	Age of disposed case	260		3800

Case 7 - Infraction

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Citation filed charging violation of (1) VC 21810 (a) and VC 22105. Next court event: Appearance date 03/08/02.	290	200	
03/08/02	Declines appearance. Bail forfeited on ct 1. Referred to traffic school on count 2 VC 22105.			
03/15/02	Traffic School completion filed. Ct. 2 dismissed.	290	1400 8100	700 900 950

Case 8 - Infraction

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Signed citation filed charging violation of (1) VC 23116 and (2) VC 21201.5.	290	200	
03/04/02	Defendant requests Trial by Declaration. Documents due 03/05/02. Defendant files proof of correction for Count 2 VC 21201.5 and pays fee.	290		
03/05/02	Documents filed. Defendant pleads not guilty. Bail amount deposited. Sent to judge for decision.			
03/08/02	Judicial decision: Defendant guilty.	290	2400 8000	700 900 2100

Case 9 - Infraction

Date	Event Description	Column	Event Row	System Generated Row
03/15/02	Signed citation filed by County Animal Control. Next court event: appearance date 03/28/02.	300	200	
03/28/02	Arraignment hearing - Defendant present but hearing not held--Portuguese interpreter required. Court continues case to 04/04/02 for appearance	300	6800	6790

Report 8a – Juvenile Delinquency

References: Data matrix and record layout from the Juvenile Delinquency report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

Date =	Date the event(s) occurs.
Event Description =	Description of the events that occur on the given date.
Column =	The case type column number from the report data matrix.
Event Row =	The data item row number from the report data matrix for the event being entered into the system.
System Generated Rows=	The row number(s) for required data items that are computed by the CMS or by JBSIS. Included are: number of pending cases, totals, and case age. Please see section 2.3-2.5 for more information about these rows.

1. Delinquency W&I §602

Case A

Date	Event Description	Column	Event Row	System Generated Row
02/25/02	Original petition filed. Detention hearing set for 02/26/02			
02/26/02	Detention hearing held. Next court event: Jurisdiction hearing 03/08/02. Pretrial conference set for 03/04/02.			
	No further activity during the report period	20		100
03/04/02	Pretrial conference held	20	4500	
03/08/02	Uncontested jurisdiction hearing held. Continued to 03/11/02 for disposition hearing.	20	3750	2900 3700
03/11/02	Uncontested disposition hearing held. Minor falls within W&I 602 but is not declared a ward of the court. Minor is placed on supervised probation per W&I 725. Next court event: Six month review.	20	1350 3250	300 500 1200 1300 1340 2900 3200
03/14/02	Probation advises the court that the custodial parent has moved to Riverside county. Transfer out hearing set for 03/18/02.			
03/18/02	Uncontested hearing held. Case transferred to Riverside county. Order of Transfer filed.	20	3750	2900 3700

Case B

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Juvenile certified from adult court. W&I 602 petition filed. Motion for fitness hearing requested. Hearing set for 03/08/02	20	200	
03/08/02	Contested fitness hearing held. The court finds the minor unfit for juvenile court.	20	900	300 500 600 700

Case C

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Original petition filed. First appearance hearing set for 03/04/02	20	200	
03/04/02	First appearance hearing held. Next court event: 03/08/02 jurisdiction hearing.	20	3000	2900
03/08/02	Contested jurisdiction hearing held. Referred to mediation for conference on 03/11/02. Set for disposition hearing on 03/13/02.	20	3800	2900 3700
03/11/02	Mediation conference held.	20	4700	
03/13/02	Uncontested disposition hearing held. Minor declared a ward of the court and placed in a relative's home.	20	1460 1600 3250	300 500 1200 1400 1440 2900 3200
03/15/02	Petition filed under W&I 778 requesting change to a previous order. Hearing set for 03/18/02			
03/18/02	W&I 778 hearing not held as court requires further information. On court's motion, matter is continued to 03/21/02	20	6800	6790
03/21/02	W&I 778 hearing held. Petition denied.	20	3350	2900
	No further activity during report period	20		1800
	Age of cases under court's supervision	20		2500

Case D

Date	Event Description	Column	Event Row	System Generated Row
02/07/02	Original petition filed. Detention and uncontested jurisdiction hearings held. Next court event: disposition hearing on 03/01/02.			
	No further activity during previous reporting period	20		100
03/01/02	Uncontested disposition hearing held. Minor declared a ward of the court and placed on probation . Child to remain in parent's home.	20	1360 1600 3250	300 500 1200 1300 1340 2900 3200
03/04/02	Supplemental petition regarding change of placement due to violation of probation filed. Hearing set for 03/08/02.	50	200	
03/08/02	Violation of probation hearing held. Uncontested jurisdiction hearing held on placement petition. Placement petition dismissed. Probation conditions are modified. Next court event: Review on 03/25/02.	20	3500	2900
		50	1310 3750	300 500 1200 1300 3700
03/25/02	Uncontested review hearing held. Next court event: 6 month review	20	6600	5800 6500
	No further activity during report period	20		1800
	Age of cases under court's supervision	20		2500

2. W&I §602 Subsequent Petitions

Date	Event Description	Column	Event Row	System Generated Row
08/15/01	Original W&I 602 petition filed. Detention, jurisdiction and disposition hearings held. Minor declared a ward of the court and placed on probation on 08/22/01. Review set for 03/08/02.			
	No further activity during previous reporting periods	20		1500
03/01/02	Subsequent W&I 602 petition filed. Detention hearing set for 03/04/02.	40	200	
03/04/02	Detention hearing held. Juvenile detained. Next court event: 03/07/02 jurisdiction hearing.	40	2950	2900
03/07/02	Uncontested jurisdiction hearing held. Next court event: 03/11/02 disposition hearing.	40	3750	2900 3700

Date	Event Description	Column	Event Row	System Generated Row
03/11/02	Uncontested disposition hearing held. Minor continued as a ward of the court. Minor committed to California Youth Authority and detained in Juvenile Hall until accepted by CYA. Next court event: 03/26/02 for 15 day review - CYA acceptance.	40	1360 3250	300 500 1200 1300 1340 2900 3200
03/11/02	CYA commitment Order filed	40	5100	
03/26/02	Uncontested 15 day review held. Minor accepted by CYA.	20	6600	5800 6500
	No further activity during report period	20		1800
	Age of cases under court's supervision	20		2700

3. W&I §777 Supplemental Petition filed on old case which is not in the court's case management system.

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Existing case entered into CMS. W&I 602 original petition filed on 12/03/00. Minor was declared a ward of the court on January 4, 2001	20	1650	
03/01/02	W&I 777(a) Supplemental Petition filed regarding Placement. Detention hearing set for 03/04/02.	50	200	
03/04/02	Detention hearing held. Next court event: Jurisdiction hearing. 03/07/02.	50	2950	2900
03/11/02	Contested jurisdiction hearing held and contested disposition hearing held. The court dismisses the petition and terminates the wardship.	50	1410 3300 3800	300 500 1200 1400 2900 (2X) 3200 3700
		20	1700	
	Age of terminated case	20		2300

JBSIS Test Scripts

For Civil Module

Civil Limited

Civil Unlimited

Small Claims

Report 5a Civil – Limited Jurisdiction (under $25,000)

References: Data matrix and record layout from the Civil report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

Date =	Date the event(s) occurs.	
Event Description =	Description of the events that occur on the given date.	
Column =	The case type column number from the report data matrix.	
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1. Initiate an unlawful detainer case

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Complaint filed (1 plaintiff, 1 defendant). Summons issued. Motion for Writ of Possession filed. Hearing date set for 03/8/02.	70	200	
03/8/02	Motion heard. Writ denied.	70	7600	6800
03/11/02	Summons returned with proof of service			
03/22/02	Request to Enter Default by Court filed			
03/25/02	Default judgment by Court entered and filed	70	2550	500 900 1000 2200
03/28/02	Writ of Possession issued			
	Age of disposed case	70		4500

2. Initiate two collection complaints

Case A

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Complaint filed by the County of San Francisco against 2 defendants. Summons issued	50	200 10400	
03/04/02	Summons returned with proof of service			
03/05/02	Notice of Bankruptcy filed (removed from court's control)	50	700	

Case B

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Complaint filed (1 plaintiff, 1 defendant). Summons issued	50	200	
03/04/02	Summons returned with proof of service			
03/05/02	Demurrer filed by defendant. Hearing set for 03/06/02			
03/06/02	Demurrer heard and denied. Answer filed.	50	7200	6800
03/07/02	Case submitted for judicial arbitration.	50	8200	
03/11/02	Arbitration Award filed.			
03/12/02	Defendant rejects award. At Issue Memorandum filed. Trial set for 03/28/02. Pretrial conference set for 03/22/02.	50	8250	
03/13/02	Discovery motion filed. Hearing set for 03/15/02.			
03/15/02	Discovery motion not held. Defendant requests continuance to 03/18/02.		9600	9100 9550
03/18/02	Discovery motion heard.	50	7400	6800
03/22/02	Pretrial conference held	50	8900	
03/23/02	Notice of Conditional Settlement filed. (removed from court's control)	50	600	

Report 5b Civil – Unlimited Jurisdiction (over $25,000)

References: Data matrix and record layout from the Civil report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

Date =	Date the event(s) occurs.
Event Description =	Description of the events that occur on the given date.
Column =	The case type column number from the report data matrix.
Event Row =	The data item row number from the report data matrix for the event being entered into the system.
System Generated Rows=	The row number(s) for required data items that are computed by the CMS or by JBSIS. Included are: number of pending cases, totals, and case age. Please see section 2.3-2.5 for more information about these rows.

1. **Two auto tort cases; one pending at the beginning of the report period and one case initiated during the report period.**

Case A

Date	Event Description	Column	Event Row	System Generated Row
01/04/02	Complaint filed (1 plaintiff, 1 defendant) Summons issued.			
	No further activity in previous reporting periods	10		100
03/01/02	Proof of Service filed.			
03/04/02	Demurrer filed by defendant's attorney. Hearing set for 03/07/02.			
03/07/02	Hearing on demurrer held. Demurrer denied. At-issue memorandum filed. Case set for jury trial on 03/18/02. Also set for case management conference on 03/08/02.	10	7200	6800
03/08/02	Case management conference held. Discovery hearing requested and set for 03/11/02.	10	8800	
03/11/02	Discovery hearing held.	10	7400	6800
03/18/02	Jurors sworn - trial begins. Conclusion: Jury verdict in favor of plaintiff.			
03/19/02	Judgment entered. Case closed.	10	4100	500 900 3500 3700
03/21/02	Order of examination issued. Next court event: Enforcement of judgment hearing 03/28/02.			
03/28/02	Enforcement of judgment hearing held.	10	7800	7700
	Age of disposed case	10		5300

Case B

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Complaint filed (2 plaintiffs, 4 defendants). Summons issued.	10	200	
03/04/02	Proof of service filed on 4 defendants.			
03/05/02	Responses filed by 3 defendants.			
03/06/02	Case submitted for judicial arbitration as to 3 defendants. Arbitration meeting set for 03/08/02.	10	8200	
03/08/02	Arbitration hearing held.			
03/11/02	Arbitration award filed and accepted by 3 defendants.			
03/1802	Request to Enter Default by Court filed as to Defendant 4.			
03/28/02	Default Judgment by Court entered as to Defendant 4.	10	2550 9900	500 900 1000 2200
	Age of disposed case	10		5300

2. Enter an old existing PI/PD/WD case into the case management system.

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	Complaint filed (1 plaintiff, 1 defendant) on 12/01/99, but was not entered into the CMS. The court is now entering this existing case into the CMS to dispose of the case.	20	450	
03/04/02	Dismissed for lack of prosecution	20	1900	500 900 1000 1800
	Age of disposed case	20		5600

3. One toxic tort case initiated before the report period

Date	Event Description	Column	Event Row	System Generated Row
10/10/01	Complaint filed by the State of California against defendants A, B, C, D, E and F. Summons issued.			
02/07/02	Proof of Service filed for defendants A, B, C, D, and E.			
02/28/02	Proof of Service filed for defendant F.			
	No further activity during prior reporting periods	90		100

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Motion to quash Service of Summons filed by defendant F. Hearing set for 03/04/02.			
03/05/02	Tentative Ruling issued.	90	8700	
03/04/02	Hearing held. Motion to Quash granted. Case dismissed against defendant F. Case Management Conference set for 03/07/02.	90	7600	6800
03/07/02	Case Management Conference held	90	8800	
03/11/02	Motion for Summary Judgment against defendant A. Hearing set for 03/13/02.			
03/13/02	Hearing held. Motion for Summary Judgment against defendant A granted. Case dismissed against defendant E due to death. Remaining defendants B, C, D referred for mediation hearing on 03/15/02.	90	7300	6800
03/15/02	Mediation hearing held. Trial requested.	90	8500 8550	
03/18/02	Trial set for 03/20/02. Settlement conference set for 03/19/02.			
03/19/02	Settlement conference held. Trial requested.	90	8070 8080	
03/20/02	Rule 215 reset. New trial date 03/22/02.	90	9400	9100
03/22/02	Court trial held. Case dismissed as to defendant B. Court finds against defendants C, D.		8090 8600	
03/22/02	Dismissal as to defendant B filed. Motion for New Trial filed by defendants C and D. Hearing set for 03/25/02			
03/25/02	Hearing held. Motion granted. Trial set for 03/27/02.	90	7600	6800
03/27/02	Retrial held. Court finds against defendants C and D.	90	7670	
03/27/02	Judgment filed and entered.	90	3400 9900	500 900 2800 3000
	Age of disposed case	90		5300

4. Initiate one small claims appeals case

Date	Event Description	Column	Event Row	System Generated Row
03/15/02	Small claims appeal filed. Trial set for 04/03/02	120	200	
	No further activity during reporting period	120		800

Report 13a – Small Claims

References: Data matrix and record layout from the Small Claims report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

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Event Description =	Description of the events that occur on the given date.
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Event Row =	The data item row number from the report data matrix for the event being entered into the system.
System Generated Rows=	The row number(s) for required data items that are computed by the CMS or by JBSIS. Included are: number of pending cases, totals, and case age. Please see section 2.3-2.5 for more information about these rows.

1. Initiate three small claims cases with a filing date of January 3, 2002. They appear as pending at the start of the current reporting period. Activity occurs on two of the cases during March.

Case A

Date	Event Description	Column	Event Row	System Generated Row
01/03/02	Plaintiff's Claim filed.			
	No further activity during previous report periods.	10		100
03/--/02	No activity on case during current reporting period	10		600
	Age of pending case	10		3200

Case B

Date	Event Description	Column	Event Row	System Generated Row
01/03/02	Plaintiff's Claim filed.			
	No further activity during previous report periods.	10		100
03/21/02	Entry of request for dismissal before hearing filed.	10	1000	500 700 800
	Age of disposed case	10		2400

Case C

Date	Event Description	Column	Event Row	System Generated Row
01/03/02	Plaintiff's Claim filed.			
	No further activity during previous report periods.	10		100
03/28/02	Entry of request for dismissal before hearing filed	10	1000	500
				700
				800
	Age of disposed case	10		2400

2. Initiate one small claims case that was filed February 4, 2002 and disposed on February 28, 2002.   Post disposition activity occurs in the current reporting period.

Date	Event Description	Column	Event Row	System Generated Row
02/04/02	Plaintiff's Claim filed.			
02/28/02	Contested judgment entered.			
03/13/02	Motion Requesting Extension of Time for Payment of Judgment filed. Hearing set for 03/19/02			
3/19/02	Both parties present. Hearing held.	10	4400	3800

3. Initiate three new small claims cases as follows:

Case A

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	Plaintiff's Claim filed. Set for hearing on 03/13/02	10	200	
03/06/02	Proof of service filed			
03/13/02	Both parties present. Hearing held. Case taken under submission.	10	3700	3400
03/15/02	Judgment after hearing and Notice of Entry of Judgment filed.	10	2000	500
				700
				1500
				1800
	Age of disposed case after submission	10		2700
	Age of disposed case	10		2200
03/18/02	Motion to Vacate Judgment filed. Hearing set for 03/19/02.			
03/19/02	Motion to Vacate Judgment - Both parties present. Hearing held. Motion denied.	10	4200	3800
03/21/02	Order of Examination issued. Hearing set for 03/26/02.			
03/25/02	Proof of service on OEX filed			

Date	Event Description	Column	Event Row	System Generated Row
03/26/02	OEX hearing - Both parties present. Defendant examined and files Claim of Exemption in open court.	10	4100	3800 3900
03/27/02	Opposition to Claim of Exemption filed. Hearing set for 03/28/02			
03/28/02	Opposition Hearing - Both parties present. Hearing held. Claim of Exemption denied.	10	4300	3800

Case B

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	Plaintiff's Claim filed. Set for trial on 03/13/02	10	200	
03/05/02	Proof of Service filed			
03/11/02	Notice of Bankruptcy filed on behalf of the defendant.	10	400	
03/28/02	Bankruptcy discharge filed	10	300 1400	500 700 800
	Age of disposed case	10		2200

Case C

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	Plaintiff's Claim filed against the State of California. Set for trial on 03/13/02.	10	200	
03/05/02	Proof of service filed.			
03/11/02	Response filed by the State of California. Govt. fee exemption	10	5200	
3/13/02	Both parties present. The State requests a 30-day continuance. Case continued to 04/15/02.	10	4800	4690
	No further activity during reporting period	10		600
	Age of pending case	10		3000

JBSIS Test Scripts

For Family Law Module

Family Law

Probate

Mental Health

Juvenile Dependency

Appellate Court Appeals

Appellate Division Appeals

Report 6a – Family Law

References: Data matrix and record layout from the Family Law report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

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1. Five cases are pending prior to the current reporting period

Case A

Date	Event Description	Column	Event Row	System Generated Row
02/11/02	One dissolution with minor child case filed. Case management conference set for 03/14/02.			
	No further activity during previous reporting period.	10		100
03/14/02	One case management/pretrial conference held	10	4100	
	No further activity during reporting period.	10		600

Case B

Date	Event Description	Column	Event Row	System Generated Row
02/1/01	One dissolution with minor child case filed. Case management conference set for 03/14/02.			
	No further activity during previous reporting period.	10		100
03/14/02	One case management/pretrial conference held	10	4100	
03/21/02	Dismissal (other) before hearing filed	10	1000	500 700 800

Cases C and D

Date	Event Description	Column	Event Row	System Generated Row
02/13/02	Two (2) complaints to establish paternity filed by a private party.			
	No further activity during previous reporting period or current reporting period.	70		100 (2X) 600 (2X)

Case E

Date	Event Description	Column	Event Row	System Generated Row
02/11/02	One (1) DAFS case filed.			
	No further activity during previous reporting period.	100		100
03/21/02	The DA files one initial OSC regarding child support. Hearing set for 03/28/02.	100	3110 4820	3100 4800
03/28/02	One initial OSC regarding child support hearing held.	100	3210	3150 3200
	No further activity during reporting period.	100		600

2. Initiate four new Dissolution with Minor Children cases.

Case A

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	Petitioner's attorney files Petition for Dissolution with Minor Children, together with OSC for child custody, child support and spousal support. Summons issued. Next court event: OSC calendared for 03/14/02.	10	200 3100 4810 4820 4830	4800 (3X)
03/07/02	Summons returned with proof of service.			
03/11/02	Respondent's attorney files response.			
03/14/02	At OSC hearing: Petitioner is present with counsel. Respondent present with counsel and requests continuance. Continuance granted and set 60 days in future.	10	4700	4590
	No further activity during reporting period.	10		600

Case B

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	Petitioner's attorney files Petition for Dissolution with Minor Children, together with OSC for child custody and Application for Separate Trial (Bifurcation). Summons issued. Next court events: hearing on OSC and Notice of Motion for separate trial calendared on 3/11/02	10	200 3100 (2x) 4810	4800
03/07/02	Summons returned with proof of service. Response filed by respondent's attorney.			
03/11/02	At OSC hearing: Both parties present with counsel. OSC issues not heard; matter referred to FCS for mediation; court continues OSC to 3/14/02. Motion for separate trial and dissolution status-only granted	10	3200 4300 4600	3150 4590
03/12/02	Status-Only Judgment filed and entered in CMS.	10	3700	
03/14/02	At OSC hearing: Petitioner present with counsel. Respondent present with counsel. All matters heard and resolved. Next court event: 03/21/02 for review of custody.	10	3200	3150
03/15/02	Judgment on Reserved Issues and Notice of Entry of Judgment filed	10	2000	500 700 1800
03/21/02	Review held: Both parties present with counsel.	10	4500	

Case C

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	Petition for Dissolution with Minor Children filed by petitioner.	10	200	
03/06/02	Summons returned with proof of service.			
03/07/02	Request to Enter Default submitted and default is entered. Declaration for Default or Uncontested Judgment, and a Judgment with Marital Settlement Agreement submitted to Judge for signature.	10	3900 4000	
03/11/02	Judge reviews case, signs judgment. Declaration for Default, Judgment and Notice of Entry of Judgment filed	10	1300	500 700 800

Case D

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Petition for Dissolution with Minor child and OSC for child custody and child support filed by petitioner's attorney. Summons is issued. Next court event: OSC calendared for 03/07/02.	10	200 3100 4810 4820	4800 (2X)
03/07/02	At OSC hearing: Both parties present with counsel. Hearing held. Settlement conference set for 03/11/02.	10	3200	3150
03/11/02	Settlement conference held. Agreement not reached. Case set for long cause trial on 03/21/02. Parties ordered to return for new settlement conference on 03/14/02.	10	4200	
03/14/02	Settlement conference held. Agreement still not reached.	10	4200	
03/21/02	Long cause trial held. All issues resolved. Judgment and Notice of Entry of Judgment filed.	10	2600 3000	500 700 2400

3. Initiate a new Domestic Violence (DV) Prevention case with minor child.

Date	Event Description	Column	Event Row	System Generated Row
03/07/02	Petitioner files Application and Declaration and OSC (does not concern child custody, child support, or spousal support).	80	200 3100	
03/14/02	Temporary Restraining Order filed. Matter calendared for 03/21/02.			
03/21/02	Both parties present. OSC hearing held. Permanent restraining order granted and filed.	80	2000 3200	500 700 1800 3150

4. Initiate two new DA family support cases.

Case A

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	District Attorney files Summons and Complaint regarding Parental Obligation and Proposed Judgment. Summons issued.	100	200	
03/05/02	Summons returned with proof of service. Respondent files answer to complaint.			

03/06/02	District Attorney files an initial OSC/Motion for Judgment on parental obligation and child support.	100	3110 4820	3100 4800
03/07/02	Initial OSC/Motion for Judgment heard. Judgment signed and filed.	100	2000 3210	500 700 1800 3150 3200
03/14/02	District Attorney files OSC modification. Calendared for 03/21/02.	100	3120 4820	3100 4800
03/21/02	At OSC modification hearing, child support increased.	100	3220	3150 3200

Case B

Date	Event Description	Column	Event Row	System Generated Row
03/14/02	District Attorney files a Summons and Complaint regarding Parental Obligation, where the "establish parentage" box is checked on the Complaint, and an initial OSC regarding child support. Summons issued. Next court event: OSC hearing set for 03/21/02.	100	200 3110 4820 6000	3100 4800
03/15/02	Summons returned with proof of service.			
03/21/02	At OSC hearing: Respondent not present. Court continues case 45 days.	100	4600	4590
	No further activity during reporting period.	100		600

5. Existing UIFSA case entered into CMS.

Date	Event Description	Column	Event Row	System Generated Row
03/14/02	A UIFSA case that was filed on 1/12/02 was not previously entered into the CMS. It is now entered into the CMS to capture an OSC filed concerning child support. The OSC hearing is set for 4/2/02	110	450 3100 4820	4800
	No further activity during reporting period.	110		600

Report 12a – Probate

References: Data matrix and record layout from the Probate report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

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1. **Two decedent's estate cases under court's supervision (pending from previous reporting period):**

Case A

Date	Event Description	Column	Event Row	System Generated Row
02/26/01	Petition for Probate of Will and Letters Testamentary filed. Hearing set for 02/27/01.			
02/27/01	Petition granted. Letters testamentary issued.			
	No further activity during previous report periods	10		1900
	No further activity occurs during reporting period	10		2200
	Age of case under court's supervision	10		3500

Case B

Date	Event Description	Column	Event Row	System Generated Row
08/26/00	Petition for Letters of Administration filed. Hearing calendared for 08/27/00.			
08/27/00	Petition granted. Letters of Administration issued.			
03/01/02	No further activity during previous report periods	10		1900
03/07/02	Report on status of administration filed. Hearing set for 03/11/02.	10	4000	3800
03/11/02	Report on status of administration approved by the court at the hearing.	10	4200 4470	4100 4450

Date	Event Description	Column	Event Row	System Generated Row
03/15/02	First and Final Accounting and Petition for Final Distribution filed. Hearing set for 03/18/02	10	3900 4000	3800 (2X)
03/18/02	First and Final Accounting and Petition for Final Distribution approved at hearing. Case terminated	10	2400 4200 (2X) 4470 (2X)	2100 2300 4100 (2X) 4450 (2X)
	Age of terminated case	10		3200

2. One decedent's estate case filed.

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Petition for Probate of Will and Letters Testamentary filed.	10	200	
03/01/02	Will contest filed. Court trial set for 03/07/02. Settlement conference set for 03/06/02.	10	4000	3800
03/06/02	Settlement conference held. Matter not settled.	10	4700	
03/07/02	Court trial held. Original petition granted. Letters Testamentary issued.	10	1500 2000 4300	300 500 1300 4100
03/11/02	First Accounting filed. Hearing set for 03/13/02.	10	3900	3800
03/13/02	First accounting approved by the court at the hearing.	10	4200 4470	4100 4450
03/15/02	Final Accounting and Petition for Final Distribution filed. Hearing set for 03/18/02.	10	3900 4000	3800 (2X)
03/18/02	Final Accounting and Petition for Final Distribution approved at hearing. Case terminated.	10	2400 4200 (2X) 4470 (2X)	2100 2300 4100 (2X) 4450 (2X)
	Age of terminated case	10		3100

3. One conservatorship pending from a previous reporting period (under court's supervision).

Date	Event Description	Column	Event Row	System Generated Row
08/26/00	Petition for Appointment of Conservator filed. Hearing set for 08/27/00			
08/27/00	Petition granted. Letters issued.			
	No further activity during previous report periods	30		1900

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	Final Accounting and Petition for Termination of Conservatorship filed. Hearing set for 03/11/02.	30	3900 4000	3800 (2X)
03/07/02	Investigative report filed	30	4800	
03/11/02	Hearing held. Final Accounting approved. Conservatorship terminated.	30	2600 4200 (2X) 4470 (2X)	2100 2300 4100 (2X) 4450 (2X)

4. Two conservatorship cases initiated

Case A

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Petition for Appointment of Conservator filed. Hearing set for 03/25/02	30	200	
03/25/02	Hearing not held. Petitioner requests continuance. Continued to 04/05/02	30	5200	5090
	No further activity during report period	30		400

Case B

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Petition for Appointment of Conservator filed. Objections filed by Conservatee. Jury trial requested. Continued to 03/25/02 for jury trial.	30	200	
03/25/02	Panel of prospective jurors present. Objections withdrawn by Conservatee. Jury panel discharged. Conservator appointed and Letters issued.	30	1200 2000	300 500 600
	No further activity during report period	30		2200

5. One guardianship case is initiated.

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Petition for Temporary Guardianship filed together with Petition for Permanent Guardianship. Temporary petition approved and letters issued ex parte. Permanent Guardianship set for 04/05/02.	40	200	
	No further activity during report period	40		400

6. An existing guardianship case not previously entered in the CMS now becomes active.

Date	Event Description	Column	Event Row	System Generated Row
03/08/02	Fourth accounting filed on old guardianship case which is now entered into the CMS. Set for 03/25/02	40	2050 3900	3800
03/11/02	Investigative report filed.	40	4800	
03/13/02	Application for OSC filed. OSC issued for appearance of guardian. Set for 03/18/02.			
03/18/02	OSC hearing held.	40	4460	4450
03/25/02	Fourth accounting continued to 04/05/02 by the court.	40	5100	5090
	No further activity during report period	40		2200

Report 10a – Mental health

References: Data matrix and record layout from the Mental Health report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

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1. Two LPS Conservatorships (W&I 5350) initiated

Case A

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Temporary conservatorship petition filed. Temporary letters issued. Permanent conservatorship petition filed. Hearing set for 03/04/02.	30	200	
03/04/02	Conservatee objects to conservatorship. Jury trial requested. Trial set for 3/18/02.			
03/18/02	Jury trial held. Verdict reached. Letters issued.	30	1600 1800	300 500 975 1400
03/20/02	Mental status report filed	30	5000	
	No further activity during report period	30		2000

Case B

Date	Event Description	Column	Event Row	System Generated Row
05/09/01	Conservatorship petition filed.			
05/12/01	Conservatorship appointed. Letters issued.			
	No further activity during previous report periods	30		1700

03/01/02	Petition to Reappoint Conservator and Accounting filed. Hearing set for 03/07/02.	30	3100 3200	2900 (2X)
03/07/02	Hearing held. Conservator reappointed. Accounting approved. Letters issued.	30	3600 (2X) 3790 (2X)	3400 (2X) 3750 (2X)
03/18/02	Petition for Medical Treatment filed. Hearing set for 3/21/02.	30	3300	2900
03/21/02	Hearing on Petition for Medical Treatment held. Petition granted.		3600 3790	3400 3750
03/28/02	Final Accounting and Petition for Termination of Conservatorship filed.	30	3100 3300	2900 (2X)
03/29/02	Court rules on Final Accounting and Petition for Termination of Conservatorship without hearings. Conservatee is deceased. Final Accounting approved. Conservatorship is terminated.		2600 3500 (2X)	1900 2100 3400 (2X)

2. Two Narcotics Addict (W&I 3050/3051) cases initiated

Case A

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Upper court criminal defendant sentenced on a felony. Execution of sentence is suspended. Proceedings under W&I 3051 are commenced. Doctor is appointed. Hearing set for doctor's report: 03/04/02	40	200	
03/04/02	Court reviews doctor's report. Court finds defendant is an addict. Defendant committed to California Department of Corrections (CRC). Demand for jury trial filed. Jury trial set for 03/11/02		3790	3750
03/11/02	Jury trial held, verdict that defendant is an addict or in imminent danger of becoming an addict and is committed to CRC.	40	1600 1800	300 500 975 1400
	End cases under supervision	40		2000

Case B

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Lower court defendant convicted of a misdemeanor. The court suspends imposition of sentence, certifies defendant. Proceedings under W&I 3050 are commenced. Doctor is appointed. Hearing set for doctor's report 03/04/02.	40	200	

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	Court reviews doctor's report and finds defendant is an addict. Defendant committed to California Department of Corrections (CRC)	40	1300 1800 3790	300 500 975 1100 3750
03/14/02	CDC advises defendant is an unfit subject for narcotics treatment. A hearing is set for 03/18/02.			
03/18/02	A return on civil commitment hearing held. Commitment terminated. Defendant remanded for continuation of criminal proceedings.	40	2400 3790	1900 2100 3750

3. Two Mental Competency (PC 1368 et seq.) cases initiated

Case A

Date	Event Description	Column	Event Row	System Generated Row
03/09/01	Defendant found incompetent. Committed to a state treatment facility. The court sets the maximum time of commitment as one year.			
	No further activity in previous reporting periods	60		1700
03/01/02	Mental status report received. Hearing set for 03/04/02	60	5000	
03/04/02	Hearing held. Defendant remains incompetent. Defendant adjudged gravely disabled. Court initiates LPS proceedings.	60	2200 3790	1900 2100 3750

Case B (PC 1370.1)

Date	Event Description	Column	Event Row	System Generated Row
02/28/02	Criminal proceedings on misdemeanor charges suspended. Defendant certified, 1370.1 Petition filed by District Attorney. Doctor appointed. Court trial set for 03/04/02			
	No further activity during previous reporting period	60		100
03/04/02	Court trial held. Defendant found incompetent. Committed to regional center for developmentally disabled.	60	1300 1800	300 500 975 1100
03/14/02	Recommendation for transfer to Shasta County received from Regional Center. District Attorney objects. Hearing set for 03/15/02.			
03/15/02	Hearing not held. Continued to 03/18/02 at request of DA.	60	4700	4590

Date	Event Description	Column	Event Row	System Generated Row
03/18/02	Hearing held. Defendant transferred to residential facility in Shasta county. Case transferred to Shasta County Superior Court.	60	2150 3790	1900 2100 3750

4. Sexually Violent Predator (W&I 6600)

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Petition for Commitment filed. Probable Cause hearing set for 03/04/02	90	200	
03/04/02	Probable Cause hearing held. Court finds probable cause. Defendant waives jury, court trial set for 03/11/02	90	3760	3750
03/11/02	Court trial held. Defendant committed to custody of State Department of Health.	90	1300 1800	300 500 975 1100
03/14/02	Petition for Conditional Release filed. Hearing set for 03/18/02.	90	3300	2900
03/18/02	Hearing held. Petitioner placed in conditional outpatient treatment.	90	3600 3790 5100	3400 3750
	End cases under supervision	90		2000

Report 9a – Juvenile Dependency

References: Data matrix and record layout from the Juvenile Dependency report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

Date =	Date the event(s) occurs.
Event Description =	Description of the events that occur on the given date.
Column =	The case type column number from the report data matrix.
Event Row =	The data item row number from the report data matrix for the event being entered into the system.
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1. W&I §300 - Two (2) dependency cases pending from previous reporting periods.

Case A

Date	Event Description	Column	Event Row	System Generated Row
02/15/02	W&I §300 Original petition filed for 1 minor. Jurisdictional hearing set for 03/04/02.			
	No further activity during previous report period	10		100
03/04/02	All parties present. Uncontested jurisdictional hearing held. Case transferred to Sacramento County. Case terminated.	10	1020 3210	300 500 900 1000 2700 3200
03/18/02	Petition filed to Seal Records. Hearing set for 03/25/02.			
03/25/02	Hearing held. Petition granted.	10	3000	2700

Case B

Date	Event Description	Column	Event Row	System Generated Row
08/15/01	W&I §300 Original petition filed for 1 minor. Detention and jurisdiction hearings held. Next court event: Disposition hearing set for 08/22/01.			

Date	Event Description	Column	Event Row	System Generated Row
08/22/01	Disposition hearing held. Minor declared a dependent of the court and placed in a group home. Matter set for 6-month review on 03/04/02.			
	No activity during previous reporting periods	10		1300
03/04/02	Uncontested review hearing held. Next court event: 10/9/02 for 12-month review.	10	5075	4900 4990 5000
	No further activity during report period	10		1600
	Age of cases under court's supervision	10		2300

2. Two (2) new 300 W&I Original cases are filed during the current reporting period.

Case A

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	W&I §300 Original petition filed for 2 minors. Detention hearing set for 03/04/02. Minors fall under the Indian Child Welfare Act.	10	200 7100 (2X)	
03/04/02	Detention hearing held. Both parents present. Counsel appointed for mother. Next court event: 03/07/02 for jurisdictional hearing.	10	2800 7400 (2X)	2700 (2X)
03/07/02	Contested jurisdictional hearing held. Case referred to dependency mediation program for conference on 03/11/02. Next court event: 03/12/02 for disposition hearing.	10	3220 (2X)	2700 3200 (2X)
03/11/02	Mediation conference held.	10	3900 (2X)	
03/12/02	Uncontested disposition hearing held. Minors declared dependents of the court. Children shall remain in the mother's home under supervision of Social Services.	10	1140 1400 2910 (2X)	300 500 900 1100 1130 2700 2900 (2X)
	No further activity during report period	10		1600 (2X)
	Age of case under court's supervision	10		2300 (2X)

Case B

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	W&I §300 Original petition filed for 1 minor. First appearance hearing set for 03/04/02.	10	200	
03/04/02	Minor not present. Social services advises the court that the minor is ill and requests a continuance. Continued to 03/06/02 for first appearance hearing.	10	6900	6700
03/06/02	First appearance hearing held. Next court event: 03/08/02 for jurisdictional hearing.	10	2850	2700
03/08/02	Uncontested jurisdictional hearing held. Set for disposition hearing 03/11/02.	10	3210	2700 3200
03/11/02	Uncontested Disposition hearing held. Minor declared dependent of the court. Parents to retain custody of the child under supervision of Social Services. Next court event: 07/22/02 for review.	10	1040 1400 2910	300 500 900 1000 1030 2700 2900
03/11/02	W&I §388 Petition filed. Hearing set for 3/15/02.			
3/15/02	W&I §388 hearing held. Petition is granted. Terms of original order modified. Minor continues as dependent child.	10	2950	2700
	No further activity during report period	10		1600
	Age of case under court's supervision	10		2300

3. W&I §342 - One new dependency and one subsequent petition filed

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	W&I 300 Original petition filed for 1 minor. Detention hearing set for 03/04/02.	10	200	
03/04/02	Detention hearing held. Next court event: 03/06/02 for jurisdictional hearing.	10	2800	2700
03/06/02	Contested Jurisdictional hearing held. Next court event: 03/08/02 disposition hearing.	10	3220	2700 3200
03/08/02	Contested Disposition hearing held. Minor declared dependent of the court. Child to remain at home under supervision of Social Services. Continued six months for review.	10	1140 1400 2920	300 500 900 1100 1130 2700 2900
03/11/02	W&I 342 Subsequent petition filed. First appearance hearing set for 03/18/02.	20	200	

Date	Event Description	Column	Event Row	System Generated Row
03/18/02	First appearance hearing not held. W&I 342 Petition dismissed	20	700	300 500 600
	No further activity during report period	10		1600
	Age of case under court's supervision	10		2300

4. W&I §387 - Two pending dependency cases and two W&I §387 Supplemental Petitions filed

Case A

Date	Event Description	Column	Event Row	System Generated Row
02/15/01	W&I §300 Original petition filed for 1 minor. Hearings held. Minor declared a dependent of the court on 2/22/01. Child to live at home with parents. Next court event: six month review on 08/13/01.			
08/13/01	Six-month review held. Next court event: 03/18/02 for 12-month review			
	No further activity in previous reporting periods	10		1300
03/01/02	W&I §387 Supplemental petition filed. Detention hearing set for 03/04/02.	30	200	
03/04/02	Detention hearing held. Next court event: 03/06/02 for jurisdiction hearing.	30	2800	2700
03/06/02	Uncontested jurisdiction hearing held. Disposition hearing set for 03/11/02		3210	2700 3200
03/11/02	Contested Disposition hearing held. Minor continues as a dependent of the court. Minor placed with grandparents.	30	1040 2920	300 500 900 1000 1030 2700 2900
03/18/02	Uncontested 12-month review held. Reunification services terminated. Next court event: 03/25/02 for W&I §366.26 hearing.	10	5275	4900 5190 5200
03/25/02	Uncontested §366.26 hearing held. Parents' rights not terminated. Minor placed in long-term foster care.	10	3165 6300	2700 3150 3160 5900 6100
	No further activity during report period	10		1600
	Age of case under court's supervision	10		2300

Case B

Date	Event Description	Column	Event Row	System Generated Row
02/15/01	W&I §300 Original petition filed for 2 minors. Jurisdictional and Disposition hearings held. Minors declared dependents of the court on 02/20/01 and returned to parents under supervision of Social Services. Next court event: 6-month review on 08/13/01.			
08/13/01	Six-month review held. Next court event: 03/18/02 for 12-month review.			
	No further activity in previous reporting periods	10		1300 (2X)
03/01/02	W&I §387 Supplemental Petition filed. Minors not detained. First appearance hearing set for 03/04/02.	30	200 (2X)	
03/04/02	First appearance hearing held. Referred for settlement conference on 03/6/02 and jurisdictional hearing on 03/11/02	30	2850 (2X)	2700 (2X)
03/06/02	Settlement conference held	30	3800 (2X)	
03/11/02	Contested jurisdictional hearing held. Next court event: 03/15/02 for disposition hearing.	30	3220 (2X)	2700 3200 (2X)
03/15/02	Contested disposition hearing held. Minors remain dependents of the court. Minors moved to foster care.	30	1140 2920 (2X)	300 500 900 1100 1130 2700 2900 (2X)
03/18/02	Contested 12-month review held. Next court event: 03/25/02 for W&I §366.26 hearing.	10	5375 (2X)	4900 5190 5300 (2X)
03/25/02	Contested W&I 366.26 hearing held. Parents' rights terminated. Adoption as permanent placement goal.	10	3175 6030 (2X)	2700 3150 3170 5900 6000 (2X)
03/26/02	Adoption Petition, Consent and Agreements filed. Set for hearing on 03/29/02.	40	200 (2X)	
03/26/02	Social Services report and copy of birth certificate in file.			
03/29/02	Adoption hearing held. Petition granted for both minors. Dependency case terminated.	40	1200 2750 (2X)	300 500 2700 (2X)

		Termination of dependency.	10	1500 (2X)	
		Age of terminated case.	10		1800 (2X)

Report 4a – Appellate Court Appeals

References: Data matrix and record layout from the Appeals report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

Date =	Date the event(s) occurs.	
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1. Civil Appeals

Case A

Date	Event Description	Column	Event Row	System Generated Row
02/01/02	Notice of Appeal filed.			
02/04/02	Notice of Intention to Apply Rule 7, Settled Statement, filed			
2/10/02	Proposed Settled Statement Filed. Hearing set for 03/01/02			
	No further activity during February report period	10		100
03/01/02	Settled statement hearing held.	10	1300	1200
03/04/02	Notice of Filing of Bankruptcy filed	10	500	
03/28/02	Notice of Bankruptcy Discharge filed	10	400	
03/28/02	Appeal dismissed before certification	10	1000	600 800

Case B

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	Notice of Appeal filed by Defendant Smith.	10	200	
03/08/02	Notice of Appeal filed by Defendant Brown.	10	1700	
03/11/02	Election to Proceed under Rule 5.1 filed	10	2000	
	Volumes of original clerk's transcripts - 2	10	1910	
03/12/02	Request for Correction received			

Date	Event Description	Column	Event Row	System Generated Row
03/13/02	Record Corrected.	10	1600	
03/14/02	Default Notice Issued to Defendant Brown regarding document A	10	1550	
03/15/02	Document A received from Defendant Brown			
03/18/02	Record Certified to the Appellate Court	10	1100	600 800
03/21/02	Request for Augmentation received			
03/21/02	Record augmented and sent to Court of Appeal	10	1600	
03/21/02	Volumes of augmented clerk's transcript - 1		2410	

Case C

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	Notice of Appeal filed on coordinated case	10	200 2600	
03/11/02	Election to Proceed under Rule 5.2 filed	10	2100	
03/12/02	Request for Correction filed			
03/13/02	Record Corrected.	10	1600	
03/14/02	Predisposition motion filed. Hearing set for 03/15/02.			
03/15/02	Predisposition hearing held.		1400	1200
03/18/02	Record Certified to the Appellate Court	10	1100	600 800

2. Juvenile Dependency Appeal

Date	Event Description	Column	Event Row	System Generated Row
03/21/02	Notice of Appeal filed, Rule 39.1A	60	200	
03/28/02	Record on appeal assembled including 8 volumes of original clerk's transcripts. Reporter's transcripts not yet received.	60	1920	
	No further action taken during reporting period	60	700	

3. Juvenile Writ Petitions

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Notice of Intent to File Writ filed, Rule 39.1B	70	200	
03/08/02	Record on appeal assembled. Original clerk's transcript consists of 3 volumes.	70	1910	
03/11/02	Record certified to the Appellate Court	70	1100	600 800

Date	Event Description	Column	Event Row	System Generated Row
03/15/02	Request for Augmentation of Clerk's transcript filed and record augmented.	70	1600	
03/15/02	Clerk's transcript augmented by 1 volume	70	2410	
03/18/02	Request for Augmentation of Clerk's transcript filed and record augmented.	70	1600	
03/18/02	Clerk's transcript augmented by 2 volumes	70	2410	
03/28/02	Remittitur filed	70	2500	

4. Death Penalty Appeals

Case A

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Notice of Appeal (Entry of judgment of death)	100	200	
03/04/02	Reporter's transcript filed. Original clerk's transcript filed consisting of 30 volumes.	100	1940	
03/14/02	Declaration for additional records filed. PC 190.8(e) hearing set for 03/18/02.			
03/18/02	Hearing held. Correction of transcript ordered by court.	100	1400	1200
03/21/02	Correction made	100	1600	
03/23/02	Compliance hearing held.	100	1400	1200
03/28/02	Record certified to Supreme Court	100	1100	600 800

Case B

Date	Event Description	Column	Event Row	System Generated Row
02/19/02	Notice of Appeal (Entry of judgment of death)			
02/20/02	Requests for extension of time to file transcripts filed by Clerk and Reporter. Requests granted. Transcripts to be filed by 03/04/02.			
	No further activity during February reporting period	100		100
03/04/02	Reporters Transcripts filed. Clerk's original transcripts filed consisting of 15 volumes.	100	1930	
03/14/02	Counsel failed to comply with Rule 39.52 (h). Matter set for OSC hearing on 03/18/02.			
03/18/02	OSC hearing held.	100	1400	1200
03/25/02	Declaration filed without request for corrections or additions.			
	No further activity occurs during reporting period.	100		700

Report 4b – Appellate Division Appeals

References: Data matrix and record layout from the Appeals report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

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1. Civil Appeals

Case A

Date	Event Description	Column	Event Row	System Generated Row
02/01/02	Record on appeal filed. Hearing set for 03/28/02.			
	No further activity in previous reporting period	10		100
03/04/02	Abandonment of appeal filed. Appeal dismissed.	10	900	400 600

Case B

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Record on appeal filed. Hearing set for 03/04/02	10	200	
03/04/02	Motion for continuance filed by appellant. Motion granted. Hearing continued to 03/14/02.	10	1300 1600	1495
03/14/02	Hearing held. Matter submitted.		1400	
03/15/02	Judgment with opinion filed and ordered published in Advance California Appellate Reports.	10	1200 1900	400 600
03/29/02	Remittitur issued	10	1800	

2. Misdemeanor Appeals

Case A

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Record on appeal filed. Application for appointment of counsel filed and approved. Counsel appointed. Hearing set for 03/28/02	20	200 2000	
03/04/02	Motion filed by appellant. Hearing set for 03/14/02.	20	1300	
03/14/02	Hearing on motion held.	20	1400	
03/18/02	Motion for continuance filed by respondent. Motion granted. Matter continued to 04/08/02	20	1300 1600	1495
	No further activity during the reporting period	20		500

Case B

Date	Event Description	Column	Event Row	System Generated Row
03/04/02	Record on Appeal filed. Hearing set for 03/14/02.	20	200	
03/14/02	Hearing held. Judgment without opinion issued.	20	1100 1400	400 600
03/20/02	Petition for rehearing filed and granted. Rehearing set for 03/28/02.	20	300 1300	
03/28/02	Rehearing held. Judgment without opinion issued	20	1100 1400	400 600

3. Infraction

Case A

Date	Event Description	Column	Event Row	System Generated Row
03/08/02	Record on appeal filed. Hearing set for 04/02/02	30	200	
03/11/02	Motion for extension of time filed. Hearing on motion set for 03/14/02	30	1300	
03/14/02	Hearing on motion not held as appellant is ill. Court continues hearing at request of appellant to 03/21/02.		1600	1495
03/21/02	Hearing on motion held and granted. Documents to be submitted at hearing on 04/02/02.	30	1400	
	No further activity during reporting period	30		500